

**International Non-Governmental Organisation EuroBelarus announces recruitment for the
vacancy for the position of**

Project Coordinator

within the framework of an international project “Education4Belarusians”.

Indicative start date: 1 July 2026

Duration: 24 months

Employment basis: employment contract

Salary: 3200 euro (Brutto, social tax included)

Workload: 50%

Description of the position:

- Overall coordination of the implementation of the Work-package 4 (WP4) “Reinforcing support to schoolteachers, non-formal educators, and schoolchildren in exile and in Belarus”;
- Ensuring timely delivery of the project activities;
- Day-to-day operational alignment across the team and external service providers.

Key responsibilities:

* Work plan implementation: detailed scheduling and follow-up for activities; tracking deliverables and deadlines; participation in the coordination meetings of the Education4Belarusians program.

* Cross-component integration: liaison with Education4Belarusians governance / Clearing House / EdTech and other components to ensure interoperability and timely exchange of inputs/outputs (including integration of relevant materials into the e-platform and common knowledge base);

* Consolidation of the WP4 outputs for communication unit;

* Networking and stakeholder management: maintaining an operational network of educators and partners relevant for WP4 activities; coordination of participation modalities and safeguarding-aware engagement;

* Reporting: monitoring, reporting and consolidation of the WP4 progress notes and outputs for program-level monitoring and reporting (in coordination with the Financial Manager).

Required Skills and Experience

- Master's degree in humanity studies, education, management or other relevant discipline;
- Demonstrated 5-years experience in managing international projects, in particular the EU-funded projects;
- Team-leader skills (moving a programme forward with discipline and creativity);
- Ability to function effectively in a geographically dispersed team;
- Ability to work under minimal supervision with high level of resilience;



- Good knowledge and proven work experience in formal or informal education, and managing e-learning platforms;
- Ability to exercise the highest level of confidentiality in carrying out the duties;
- Result-based report-writing skills;
- Excellent knowledge of English and Belarusian.

Please send you application (CV and brief letter of interest) to e-mail:
euobelarus2009@gmail.com

Any questions regarding the announcement and application can be sent to the e-mail address:
euobelarus2009@gmail.com

Deadline: **30 June 2026**

Only short-listed candidates will be invited for an interview.